

## 9-1-1 GENERAL INFORMATION

Current Date: October 15, 2008

Proposed Operational Date:

Submitted by the County of Coles, Illinois

XXX Modification of the Existing System

54,000 Total Population Served

509 Total Land Area Served in Square Miles

PSAP 9-1-1 System Liaison to the Commission:

Christy Johns  
9-1-1 Director  
10500 State Hwy 16  
Mattoon, IL 61938  
217-235-2924  
217-345-3368 (Fax)

## Narrative

The Narrative statement in Coles County's original petition stands the same. There will be an additional agreement with the City of Mattoon for Coles County 9-1-1 to use their facility as our backup.

The purpose of the modification of the original petition is to eliminate the Coles County Sheriff's Department as the 911 center backup and to move the backup to a facility at the Mattoon Police Department.

An intergovernmental agreement has been agreed to by the Coles County ETSB and the City of Mattoon for the following change:

Mattoon Police Department will provide the use of the communications center located at 1721 Wabash Ave, Mattoon, IL 61938 to serve as the Coles County 9-1-1 center backup location, to be employed and staffed with Coles County 9-1-1 employees.

The Backup facility located at the Mattoon Police Department will be staffed 24 hours a day, 7 days a week by Ce-Com employees. This Center will meet the same standards as the primary PSAP. The Backup will be a secured facility and equipped to do the following: the capability to provide 9-1-1 service, have a backup power supply, the ability to communicate via TDD, the capability to dispatch out all emergency service personnel in the County.

**RECEIVED**

NOV 08 2008

**TELECOMMUNICATIONS  
DIVISION**

**AN INTERGOVERNMENTAL AGREEMENT FOR  
DISPATCHING AND BUILDING OPERATIONS SERVICES  
BETWEEN THE CITY OF MATTOON, ILLINOIS AND  
THE COLES COUNTY**

This Intergovernmental Agreement (hereinafter "Agreement") is entered into this 21<sup>st</sup> day of October, 2008, by and between Coles County Emergency Telephone System Board (hereinafter "COLES COUNTY 911") and the City of Mattoon, Illinois (hereinafter "CITY") of Coles County, Illinois.

**WITNESSETH:**

WHEREAS, the Coles County Emergency Telephone System Board (hereinafter "COLES COUNTY 911") is a 911 system duly organized pursuant to the statutes of the State of Illinois and established pursuant to appropriate referendum of the citizens of Coles County; and,

WHEREAS, since the inception of the 911 system within Coles County CITY has not fully participated in the system and has maintained its own dispatch center; and

WHEREAS, CITY believes it is now appropriate to fully turn over the dispatching functions it currently performs to COLES COUNTY 911; and

WHEREAS, CITY desires to keep dispatching activities at a location adjacent to the Mattoon Police Department; and,

WHEREAS, CITY also desires COLES COUNTY 911 to perform certain services not normally associated with emergency dispatch services; and,

WHEREAS, COLES COUNTY 911 wishes to take over the dispatching services currently performed by CITY; and,

WHEREAS, COLES COUNTY 911 is willing to operate a dispatching facility from the space currently occupied by the CITY's dispatching operations; and

WHEREAS, COLES COUNTY 911 is willing to perform the additional services desired by CITY; and,

WHEREAS, COLES COUNTY 911 currently has a back-up facility located at the Coles County Sherriff's office; and,

WHEREAS, COLES COUNTY 911 desires to find more suitable accommodations for the back-up facility and to upgrade its equipment; and,

WHEREAS, CITY has updated the facilities and equipment necessary to act as the back-up facility to the dispatching operations currently carried out by COLES COUNTY 911 at its location on Illinois Route 16 between Mattoon and Charleston; and,

WHEREAS, both CITY and COLES COUNTY 911 believes it is in each of their best interest and the best interest of the Citizens of Mattoon and Coles County to discontinue the overlapping services provided by having two dispatching operations.

NOW, THEREFORE, in consideration of the agreements herein contained, the CITY and COLES COUNTY 911 agree as follows:

#### SECTION 1 - SERVICES

1. DISPATCHING SERVICES. Beginning November 1, 2008 and continuing until October 31, 2011, COLES COUNTY 911 agrees to dispatch all emergency and non-emergency calls for CITY. In return for the agreement to dispatch all emergency and non-emergency calls for CITY, CITY shall pay COLES COUNTY 911 Ninety-Three Thousand Five Hundred Forty-Eight and 10/100 Dollars (\$93,548.10) per year for each of the next three years. The payments shall be made on a quarterly basis with the first being due on November 1, the second being due on February 1, the third being due May 1 and the fourth being due on August 1 of each year until October 31, 2011. The initial payment, due on November 1, 2008, shall be made upon the signing of this agreement.

2. LOCATION AND STAFFING. Beginning November 1, 2008 and continuing until October 31, 2011, COLES COUNTY 911 agrees to move its back-up facilities to 1700 Wabash Avenue, Mattoon, Illinois and staff that facility around-the-clock and to use its best efforts to dispatch all emergency and non-emergency calls directed to 911 from Mattoon at the Mattoon facility. In return for staffing the location at 1700 Wabash Avenue, Mattoon, Illinois around-the-clock and the performance of the additional services (as outlined below) CITY shall pay COLES COUNTY 911 Ninety Thousand and No/100 Dollars (\$90,000.00) per year for each of the next three years. The payments shall be made on a quarterly basis with the first being due on November 1, the second being due on February 1, the third being due May 1 and the fourth being due on August 1 of each year until October 31, 2011. The initial payment, due on November 1, 2008, shall be made upon the signing of this agreement.

3. ADDITIONAL SERVICES. In addition to the dispatching services outlined above, COLES COUNTY 911 agrees to perform the following services for CITY:

- a. Electronically monitor all cameras at the Mattoon Police Department.
- b. Electronically monitor all alarms at the Mattoon Police Department.
- c. Electronically monitor all cells and holding areas at the Mattoon Police Department.
- d. Electronically monitor all doors at the Mattoon Police Department.
- e. Sound all warning sirens in accordance with the directions of Coles County Emergency Services and Disaster Agency (ESDA) and the Mattoon Police Department.
- f. Test all ESDA sirens when directed by the Mattoon Police Department.
- g. Handle any walk in activity after the normal working hours of the Mattoon Police Department.
- h. Answer any phone lines and transfer calls on the regular Mattoon Police Department phone numbers currently routed to the Mattoon dispatch center.

4. CITY RESPONSIBILITIES. CITY shall be responsible for the maintenance and repair of all systems being electronically monitored by COLES COUNTY 911. The monitoring of such systems by COLES COUNTY 911 shall in no way vest title to such systems in COLES COUNTY 911 nor shall COLES COUNTY 911 be responsible for any charges related to such systems including, but not limited to, maintenance, repairs, or replacement.

## SECTION 2 – RELOCATION EXPENSES

1. RELOCATION EXPENSES. Due to the costs of moving the back-up equipment from Charleston to Mattoon and the upgrades necessary to the back-up equipment to make it compatible with the CITY's equipment, CITY shall pay to COLES COUNTY 911 Twenty Thousand and 00/100 Dollars (\$20,000.00). This payment shall be due upon the completed installation of the back-up equipment and the commencement of COLES COUNTY 911 operations from the building located at 1700 Wabash Avenue, Mattoon.

2. TERMINATION FEES. If CITY terminates this Agreement in accordance with Section 5, Paragraph 1, then CITY shall pay Sixteen Thousand Three Hundred Four and 16/100 Dollars (\$16,304.16) to COLES COUNTY 911 to cover the expenses associated with moving the

back-up equipment to another location. If COLES COUNTY 911 terminates this agreement in accordance with Section 5, Paragraph 1, then COLES COUNTY 911 shall reimburse CITY Twenty Thousand and 00/100 Dollars (\$20,000.00) as reimbursement for the expenses incurred by CITY in moving COLES COUNTY 911's equipment to Mattoon.

### SECTION 3 – BUILDING

1. BUILDING RENTAL. CITY agrees to rent the building located at 1700 Wabash Avenue, Mattoon, Illinois (hereinafter "Building") to COLES COUNTY 911 for the period of this agreement (October 1, 2008 until September 30, 2011) for the payment of One and No/100 Dollar (\$1.00) per year. With the exception of the office currently used by the shift captains, COLES COUNTY 911 shall have exclusive use of and control over the building. The shift captains' office shall be used only by the shift captains and shall not be for the general use of the Mattoon Police Department.

2. MAINTENANCE & JANITORIAL. For the term of this Agreement CITY shall provide any and all required maintenance for the Building and shall provide all janitorial services to the building.

3. UTILITIES. CITY shall be responsible for the payment of all utilities for the Building, including electric, gas, water and sewer. CITY will be responsible for the payment of the telephone lines belonging to the Mattoon Police Department. COLES COUNTY 911 will be responsible for all telephone lines for their operations.

### SECTION 4 – EQUIPMENT

1. EQUIPMENT. CITY shall provide to COLES COUNTY 911 all equipment listed on the attached Exhibit "A" for its use at the Building during the term of this agreement. This equipment shall remain the property of the CITY and CITY shall be responsible for all maintenance and upkeep of the equipment.

2. TURNOVER OF EQUIPMENT. After the first year of this agreement, CITY, at its sole discretion, may turn over some or all of the equipment listed in Exhibit "A" to COLES COUNTY 911. After acceptance of the equipment COLES COUNTY 911 shall be responsible for the maintenance and upkeep of the equipment.

SECTION 5 – GENERAL TERMS

1. TERMINATION. This agreement shall expire on October 31, 2011. During the first year of this Agreement, each of the parties may terminate this agreement by giving 45 days written notice to the other party. In the event of termination the terminating party must pay to the non-terminating party all costs contained in Section 2.

2. TERM OF CONTRACT. The term of this Agreement shall commence upon the signing of this agreement and shall continue in effect to and including October 31, 2011.

3. SUCCESSORS AND ASSIGNS. This Agreement shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns.

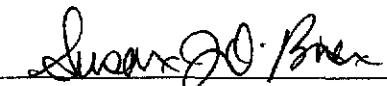
4. MODIFICATION. This Agreement may be changed, amended, or modified only in writing between the CITY and COLES COUNTY 911, pursuant to an authorizing written resolution of the governing body of each party.

IN WITNESS WHEREOF, the CITY by action of its City Council, at a meeting held on the 21<sup>st</sup> day of October, 2008, has caused this Agreement to be signed and executed in duplicate by its Mayor and attested by its City Clerk and has caused the CITY SEAL to be hereto affixed; and COLES COUNTY 911, by action of Coles County Emergency Telephone System Board, at a meeting held on the 4<sup>th</sup> day of September, 2008, has caused this Agreement to be signed and executed in duplicate by its Chairman and attested by its Secretary.

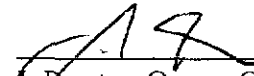
CITY OF MATTOON, ILLINOIS

BY:   
David W. Cline, Mayor

ATTEST:

  
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:

  
J. Preston Owen, City Attorney

COLES COUNTY 911

BY:

T. D. Ford  
Its' Chairman

ATTEST:

Christy Johns  
Secretary



**Coles County Emergency Telephone System Board**  
**10500 State Hwy 16, Mattoon, IL 61938**  
**217-235-2924, Fax 217-345-3368**

October 15, 2009

Kaye Simms  
121 S 17<sup>th</sup> St  
Mattoon, IL 61938

Dear Kaye:

This letter is to confirm our intent to modify the existing enhanced 9-1-1 System. The Coles County ETSB has decided to move our current backup, located at the Coles County Sheriff's Department, to the Mattoon Police Department.

Enclosed is your copy of our application to the Illinois Commerce Commission for approval modifying 9-1-1 service.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in cursive script that reads "Christy Johns".

Christy Johns  
Director Coles County 9-1-1

Enclosure: Modified ICC Application

**Coles County Emergency Telephone System Board**  
**10500 State Hwy 16, Mattoon, IL 61938**  
**217-235-2924, Fax 217-345-3368**

October 15, 2009

Verizon South  
2701 South Johnson  
San Angelo, TX 76902-0251

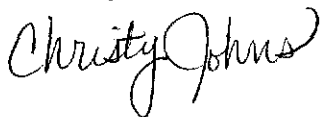
To Whom It May Concern:

This letter is to confirm our intent to modify the existing enhanced 9-1-1 System. The Coles County ETSB has decided to move our current backup, located at the Coles County Sheriffs Department, to the Mattoon Police Department.

Enclosed is your copy of our application to the Illinois Commerce Commission for approval modifying 9-1-1 service.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in cursive script that reads "Christy Johns".

Christy Johns  
Director Coles County 9-1-1

Enclosure: Modified ICC Application

### EXHIBIT 3

#### COLES COUNTY 9-1-1 SYSTEM PARTICIPANTS

A list of system participants showing Coles County's 9-1-1 approximate land area(s) in square miles and estimated population which will have access to the proposed 9-1-1 System.

System Participants	Street Address, City, ZipCode	Admin. Phone #	Pop.	Land Area	Dispatch	Transfer	Call Relay
Advanced Emergency Medical Services/Mattoon (City & Area)	1301 Piatt Av, Mattoon, 61938	234-2124	21700	160 sq mi	X		
Amtrack Police Department	210 S Canal, Chicago, 60606	(312) 655-2413	N/A	N/A			X
Arcola Ambulance Service	221E Main St, Arcola, 61910	268-3885	400	25 sq mi			X
Arthur Rural Fire Protection District	212 E 3rd, Arthur, 61911	543-3754	200	10 sq mi			X
Ashmore Fire Protection District	507 S Oakland Rd, Ashmore, 61912	349-8449	1800	50 sq mi	X		
Charleston Police Department	614 6th St, Charleston, 61920	348-5221	20500	5 sq mi	X		
Charleston Ambulance (City & Area)	1510 A St, Charleston, 61920	345-8441	20500	5 sq mi	X		
Charleston Fire Department/ESDA	520 Jackson Av, Charleston, 61920	345-2134	20500	5 sq mi	X		
Clark County Ambulance Service-Westfield Branch	105 S Franklin, Westfield, 62474	967-5261	500	25 sq mi			X
Coles County Sheriff's Department/ESDA	701 7th St, Charleston 61920	258-7332	52000	509 sq mi	X		
Coles County Airport Fire Department	432 Airport Rd, Mattoon, 61938	235-0717	N/A	1 sq mi			X
Cooks Mills Fire Protection District	13551 N County Road 500E, Humboldt, 61931	258-6083	600	30 sq mi	X		
Eastern Illinois University Police Department	EIU Security Bldg, 7th/Grant, Charleston, 61920	581-3213	12000	1 sq mi	X		
Hindsboro Fire Protection District	402 Missouri, Hindsboro, 61930	346-2511	200	10 sq mi			X

### EXHIBIT 3

#### COLES COUNTY E9-1-1 SYSTEM PARTICIPANTS

A list of system participants showing Coles County's 9-1-1 approximate land area(s) in square miles and estimated population which will have access to the proposed 9-1-1 System.

System Participants	Street Address, City, ZipCode	Admin. Phone #	Pop.	Land Area	Dispatch	Transfer	Call Relay
Humboldt Fire Protection District	5196 E County Road 1600 N, Humboldt, 61931	856-3868	1500	50 sq mi	X		
Hutton Fire Protection District	19817 E County Road 700N, Charleston, 61920	348-8998	1000	50 sq mi	X		
Illinis State Police District 10	PO Box 110, Pesotum, 61863	265-0050	N/A	N/A			X
Lake Land College Department of Public Safety	5001 Lake Land Bl, Mattoon, 61938	234-5432	4000	2 sq mi	X		
Lincoln Fire Protection District	720 De Witt Av, Mattoon, 61938	234-7605	3000	110 sq mi	X		
Mattoon Fire Department	1812 Prairie Av, Mattoon, 61938	234-2442	18500	5 sq mi	X		
Mattoon ESDA	221 N 12th St, Mattoon, 61938	234-7848	18500	5 sq mi	X		
Mattoon Police Department	208 N. 19th St, Mattoon, 61938	235-2255	18500	5 sq mi	X		
Mitchell-Jerdan Ambulance/Mattoon (City & Area)	1204 Wabash Av, Mattoon, 61938	234-8828	21700	160 sq mi	X		
Oakland Fire Protection District	12 E Lincoln St, Oakland, 61943	346-3104	2000	50 sq mi	X		
Oakland Ambulance	PO Box 391, Oakland, 61943	346-2200	2000	50 sq mi	X		
Oakland Police Department	PO Box 828, Oakland, 61943	346-2651	1000	1 sq mi	X		
Wabash Fire Protection District	1073 Edison, Mattoon, 61938	234-9162	1000	50 sq mi	X		

## EXHIBIT 4

### COLES COUNTY E9-1-1 ADJACENT AGENCY LIST

A list of each public safety agency and existing 9-1-1 Systems adjacent to the proposed system boundaries, and their address.

AGENCY	STREET ADDRESS, CITY, ST, ZIP CODE
Arcola Fire Protection District	114 N. Locust, Arcola, IL 61910
Clark County 9-1-1 System	115 N. 15th, Marshall, IL 62447
Clark County Sheriff's Department	207 N. 5th St, Marshall, IL 62441
Clark-Casey Ambulance Service	203 W. Edgar, Casey, IL 62420
Cumberland County 9-1-1 System	PO Box 126, Greenup, IL 62428
Cumberland County Sheriff's Department	822 Court House Square, PO Box 56, Toledo, IL 62468
Douglas County 9-1-1 System	902 S. Washington St, PO Box 437, Tuscola, IL 61953
Douglas County Sheriff's Department	920 S. Washington, PO Box 438, Tuscola, IL 61953
Edgar County 9-1-1 System	228 N Central, PO Box 911, Paris, IL 61944
Edgar County Sheriff's Department	228 N. Central, Paris, IL 61944
Greenup Ambulance Service	PO Box 246, Greenup, IL 62428
Hindsboro Fire Protection District	402 Missouri, Hindsbor, IL 61930
Illinois State Police District 12	401 Industrial Dr, Effingham, IL 62401
Kansas Ambulance Service	104 S. Front St, Kansas, IL 61933
Kansas Fire Protection District	PO Box 54, Kansas, IL 61933
Moultrie County Sheriff's Department	14 N. Hamilton, Sullivan, IL 61951
Neoga Fire Protection District	533 S. Chestnut Av, Neoga, IL 62447
Neoga Ambulance Service	533 S. Chestnut Ave, Neoga, IL 62447
Shelby County Sheriff's Department	151 N. Morgan, Shelbyville, IL 62565
Sullivan Ambulance and Fire Protection District	115 W. Harrison, Sullivan, IL 61951
Toledo Ambulance Service	PO Box 443, Toledo, IL 62468

## EXHIBIT 4

### COLES COUNTY E9-1-1 ADJACENT AGENCY LIST

A list of each public safety agency and existing 9-1-1 Systems adjacent to the proposed system boundaries, and their address.

AGENCY	STREET ADDRESS, CITY, ST, ZIP CODE
Toledo Fire Protection District	PO Box 443, Toledo, IL 62468
Tuscola Arrow Ambulance Service	800 S. Court St, Tuscola, IL 61953
Westfied Fire Protection District	530 E. Maple St, Westfied, IL 62474
Windsor Area Ambulance Service	1016 Maine, Windsor, IL 61957

## COMMUNITIES SERVED

A list of communities to be served by the proposed 9-1-1 System. Please include the name of community and official address including street address, city, and zip code.

[illegible]

## EXHIBIT 5

### PHONE COMPANIES

The primary telephone company providing service within the Coles County E9-1-1 system is Consolidated Communications located in Mattoon, Illinois. Consolidated has eight (8) exchanges that server Coles County residents. They include the following:

Consolidated Communications	Exchange	Prefix(es)
	Arcola	(217)268
	Arthur	(217)543
	Humboldt	(217)856
	Oakland	(217)346
	Ashmore	(217)349
	Mattoon	(217)234/235/258/238
	Charleston	(217)345/348/581
	Gays	(217)752

This provides a total of 13 Consolidated exchange prefixes, for approximately 35,445 Consolidated customers in Coles County, including Centrex lines.

The secondary telephone company for Coles County is Verizon South. Verizon South has five (5) exchanges that serve Coles County Residents. They include the following:

Verizon South	Exchange	Prefix(es)
	Neoga	(217)895
	Westfield	(217)967
	Kansas	(217)948
	Casey	(217)932
	Greenup	(217)923

This is a total of five (5) Verizon exchange prefixes, for approximately 60 Verizon South customers in Coles County.



**Exhibit 5**  
**TELEPHONE COMPANIES LIST**

A list of each telephone company, exchange(s), prefix(es), and 9-1-1 System configuration that will be used in the proposed system.

Coles County ETSB will provide E9-1-1 service to all residents in Coles County.

Telephone Company	Exchange	Access Lines	Prefix(es)	Type of 9-1-1 Service
Illinois Consolidated Tel Co	Arthur	22	543	Enhanced
Illinois Consolidated Tel Co	Humboldt	414	856	Enhanced
Illinois Consolidated Tel Co	Mattoon	17557	234/235/258/238	Enhanced
Illinois Consolidated Tel Co	Oakland	805	346	Enhanced
Illinois Consolidated Tel Co	Ashmore	519	349	Enhanced
Illinois Consolidated Tel Co	Charleston	16111	345/348/581	Enhanced
Illinois Consolidated Tel Co	Arcola	11	268	Enhanced
Illinois Consolidated Tel Co	Gays	6	752	Enhanced
GTE Verizon South	Casey	18	932	Enhanced
GTE Verizon South	Kansas	18	948	Enhanced
GTE Verizon South	Neoga	16	895	Enhanced
GTE Verizon South	Westfield	55	967	Enhanced
GTE Verizon South	Greenup	6	923	Enhanced